

## 96<sup>th</sup> District #2 Integrating Committee Meeting Minutes

May 7, 2004 – 8:00 a.m.

Green Township

Nathanael Greene Lodge

6394 Wesselman Road

Cincinnati, OH 45248

Mr. Joseph Sykes, Vice-Chairman of the Integrating Committee, called the meeting to order at 8:05 a.m.

**Board Members Present:** Vice-Chairman Joseph Sykes, Mr. Tom Bryan, Mr. Richard Huddleston, Mr. Bill Moller, Mr. Rashad Young and Mayor Dave Savage

**Alternate Members Present:** Mr. David Bednar (*Voting Alternate for Mayor Dan Brooks*, Mr. Don Rosemeyer (*Voting Alternate for Eileen Enabnit*) and Mr. Chad Munitz (*Alternate for Rashad Young*)

**Excused Absence:** Chairman William Brayshaw & Mr. Ted Hubbard (*Voting Alternate*), Mayor Dan Brooks and Ms. Eileen Enabnit

**Support Staff & Guest Present:** Hamilton County - Mr. Joe Cottrill, Mr. Eric Beck, John Beck and Mr. Doug Riddiough; City of Cincinnati – Mr. Dick Cline, Mr. Greg Long and Bill Shefeik; Delhi Township – Mr. Bob Bass; Green Township – Mr. Fred Schlimm; City of North College Hill – Mr. John Knuf; OPWC – Mr. Rob White

### Approval of Minutes

*Board Member Huddleston moved for the approval of the minutes from the 95<sup>th</sup> Integrating Committee Board Meeting dated March 26, 2004; seconded by Board Member Bryan and the motion carried unanimously.*

### Administrative Items:

#### ◇ Retirement of Board Member

A letter from Board Member Riordan was forwarded to Chairman Brayshaw on April 9, 2004, announcing his retirement from the City of Cincinnati, effective May 28, 2004. It was further acknowledged that Chairman Brayshaw would forward a letter thanking Mr. Riordan for his service on behalf of the District #2 Integrating Committee. (*Copies of Letters Attached*)

#### ◇ New Board & Alternate Appointments

Vice-Chairman Sykes announced the appointments of Mr. Rashad Young as the new Board Member replacement for Mr. Riordan and Mr. Chad Munitz as Alternate for Mr. Rashad. A letter with this acknowledgement was forwarded to Chairman Brayshaw on April 9, 2004, from Valerie Lemmie, City Manager of the City of Cincinnati. (*Copy of Letter and Revised Board Member Listings Attached*)

### Support Staff Items:

#### ◇ NRAC & Brownfield Update

Mr. Cottrill provided an update on the Natural Resources Assistance Council (NRAC) and Brownfield programs. The following items were discussed briefly:

- NRAC projects are moving along; most projects have been completed. There are only two or three projects that are currently outstanding. Those projects were required to do a quarterly report that was due on April 15, 2004.

- The Brownfield projects are currently ready to get started and are running on time.
- Received acknowledgement by e-mail from the Ohio Department of Development that there will be no funding in Round 2004. Round #3 will occur after the 2005-2006 Capital Appropriations Bill has been approved. This will probably take place at the end of this calendar year.

◇ **Round #19 Rating Methodology**

Mr. Cottrill acknowledged the Support Staff had completed the review and revision for the Round #19 Rating System. The following handouts were distributed:

- *Round #19 Rating System – SCIP/LTIP Program*
- *Round #19 Handbook – Rules & Regulations*
- *Addendum to the Rating System & Additional Support Information*

It was further acknowledged that items within the handouts that were printed with red ink were changes/revisions and items with the blue strikeout were deletions. The following items were modified during open discussion:

- Addendum to the Rating System – Page 4 – Criterion 1 – Condition - Moderately Poor Condition – Delete - Hydrants: functional and replacement parts are available
- Addendum to the Rating System – Page 6 – Criterion 11 – Regional Impact – Suggested by Board Member Savage to have more clarity and take out examples listed. Vice-Chairman Sykes requested a show of hands and the majority ruled to remove the examples listed.
- Rules & Regulations – Page 5 – Rules for Application - General – First sentence to be noted in ALL CAPS. It was suggested by Board Member Moller to add a sentence indicating that applications would be time stamped at the indicated locations. Vice-Chairman requested a show of hands and the majority ruled to revise the sentence.

Mr. Cottrill acknowledged the following PY 2005 Schedule for Round #19:

- Early Filing Deadline                      September 10, 2004                      4:00 p.m.
- Application Deadline                      September 17, 2004                      4:00 p.m.
- Project Establishment Vote              Meeting to be held by end of November 2004  
(Board Members will confirm at later date)

*Alternate Member Rosemeyer moved to approve the "Rating System Methodology, Handbook with Rules & Regulations and Addendum to the Rating System & Additional Support Information" for Round #19; seconded by Board Member Savage and the motion carried unanimously.*

**Small Governments Sub-Committee**

- ◇ Mr. Cottrill announced the Small Governments Commission would be holding their vote on Round #18 projects May 18, 2004. Mr. Cottrill and Board Member Bryan are planning to attend.

It was also reported that projects that score (57) points or more will more than likely be funded. The projects up for consideration are:

- Arlington Heights
- Village of Lockland

It was also announced by Vice-Chairman Sykes that Board Member Bryan was elected Vice President of the Small Governments Commission.

**Old Business**

- ◇ Mr. Rob White provided a brief update from the OPWC on the following items:
- It was announced that Project #11 from the City of North College Hill for the Meis and West Belmar Avenue Improvements would be funded in total from the contingency list for a grand total of \$792,000.
  - It was noted that agreements have been done for quite some time and the award letters were pending to go out.
  - They are currently working on some issues with Dick Cline and the City of Cincinnati in order to go back and try to revise some of the names that are on the agreements. Working through this process, but to date it has not been accomplished.
  - Projects are in order and ready to go out the door on July 1<sup>st</sup> and the agreements returned within (45) days to keep the projects on schedule.
  - There is seeding and mulching that did not get completed from last years construction season. These items are currently being done at this time, which is resulting in the close out of projects. That is why funds are returning back to the district.

**New Business**

- ◇ Mr. Doug Riddiough announced that Board Member Sykes had been nominated to receive the 33<sup>rd</sup> Degree from the Scottish Rite Free Masons. It was further acknowledged that Joe would receive this high honor in September at the Scottish Rite Annual Meeting in Milwaukee, WI.

**Next Meeting**

- ◇ At a later date it was determined the next Integrating Committee Meeting would be held on Tuesday, October 12, 2004 at 8:00 a.m. at the Nathanael Greene Lodge. The proposed agenda will consist of the election of three-year NRAC members.

*Vice-Chairman Sykes moved to adjourn the 96<sup>th</sup> Integrating Committee Board Meeting;  
seconded by Board Member Savage and the meeting adjourned at 8:55 a.m.*

Respectfully submitted,

*Cathy Listermann*

Cathy Listermann  
Recording Secretary

# City of Cincinnati



*WWS  
Copy for int am. info*

Office of the City Manager

April 9, 2004

Room 152, City Hall  
801 Plum Street  
Cincinnati, Ohio 45202-5706  
Phone (513) 352-3241  
Fax (513) 352-6284

Valerie A. Lemmie  
City Manager

Mr. William Brayshaw  
Hamilton County Administration  
138 East Court Street  
Room 700  
Cincinnati, Ohio 45202

Dear Mr. Brayshaw:

Recently I have announced that I will be retiring from City service effective May 28, 2004. It has been a pleasure working with you and the members of the Hamilton County Issue Two Integrating Committee. The work of the committee and the professional staff assigned to it has been excellent and it has been a pleasure for me to serve.

I hope that you will keep up the high standards set here in Hamilton County as you go forward.

Sincerely,

Timothy H. Riordan  
Assistant City Manager

# County of Hamilton

WILLIAM W. BRAYSHAW, P.E.-P.S. COUNTY ENGINEER

700 COUNTY ADMINISTRATION BUILDING

138 EAST COURT STREET

CINCINNATI, OHIO 45202-1232

PHONE (513) 946-4250 FAX (513) 946-4288

May 7, 2004

Mr. Timothy Riordan  
Office of the City Manager  
801 Plum Street – Room 104 City Hall  
Cincinnati, OH 45202

RE: District #2 Integrating Committee - Appreciation of Service

Dear Tim:

Congratulations on your upcoming retirement from the City of Cincinnati. On behalf of the District #2 Integrating Committee, I want to thank you personally for your service as Board Member. It has been great working with you since October 2001. Everyone on this committee has valued your input and support. Your outstanding expertise will truly be missed.

We wish you the very best of retirement and thank you for serving on the District #2 Integrating Committee.

Very truly yours,



WILLIAM W. BRAYSHAW, P.E.-P.S.  
HAMILTON COUNTY ENGINEER  
CHAIRMAN - INTEGRATING COMMITTEE

WWB/cgl

cc: Integrating Committee  
Support Staff

# City of Cincinnati



WVB 4-23-04  
Cathy —  
cc Joe C  
done  
4/23/04

Office of the City Manager

Room 152, City Hall  
801 Plum Street  
Cincinnati, Ohio 45202-5706  
Phone (513) 352-3241  
Fax (513) 352-6284

April 9, 2004

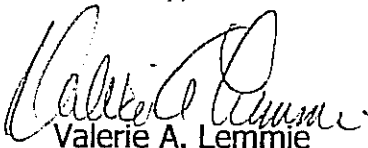
Valerie A. Lemmie  
City Manager

Mr. William Brayshaw  
Hamilton County Administration  
138 East Court Street  
Room 700  
Cincinnati, Ohio 45202

Dear Mr. Brayshaw:

With the announcement of the retirement of Mr. Riordan from City service I am making the following city appointments as part of the Hamilton County Issue Two Integrating Committee. Mr. Rashad Young, Assistant City Manager, will now be the official delegate for the committee and Mr. Chad Munitz, Economic Development Director, will be his alternate.

Sincerely,

  
Valerie A. Lemmie  
City Manager

cc: Rashad M. Young  
Chad Munitz  
Eileen Enabnit  
William Moller

**SCIP/LTIP PROGRAM  
ROUND 19 - PROGRAM YEAR 2005  
PROJECT SELECTION CRITERIA  
JULY 1, 2005 TO JUNE 30, 2006**

NAME OF APPLICANT: \_\_\_\_\_

NAME OF PROJECT: \_\_\_\_\_

RATING TEAM: \_\_\_\_\_

**NOTE:** See the attached "Addendum To The Rating System" for definitions, explanations and clarifications to each of the criterion points of this rating system. All changes to the Rating System are italicized.

**CIRCLE THE APPROPRIATE RATING**

1) What is the physical condition of the existing infrastructure that is to be replaced or repaired?

25 - Failed	Appeal Score
23 - Critical	
20 - Very Poor	
17 - Poor	_____
15 - Moderately Poor	
10 - Moderately Fair	
5 - Fair Condition	
0 - Good or Better	

2) How important is the project to the safety of the Public and the citizens of the District and/or service area?

25 - Highly significant importance	Appeal Score
20 - Considerably significant importance	
15 - Moderate importance	
10 - Minimal importance	_____
5 - Poorly documented importance	
0 - No measurable impact	

3) How important is the project to the health of the Public and the citizens of the District and/or service area?

25 - Highly significant importance	Appeal Score
20 - Considerably significant importance	
15 - Moderate importance	
10 - Minimal importance	_____
5 - Poorly documented importance	
0 - No measurable impact	

4) Does the project help meet the infrastructure repair and replacement needs of the applying jurisdiction?  
Note: Jurisdiction's priority listing (part of the Additional Support Information) must be filed with application(s).

25 - First priority project	Appeal Score
20 - Second priority project	
15 - Third priority project	
10 - Fourth priority project	_____
5 - Fifth priority project or lower	

- 5) Will the completed project generate user fees or assessments? Appeal Score  
10 – No  
0 – Yes \_\_\_\_\_

Economic Growth – How the completed project will enhance economic growth (See definitions).

- 10 – The project will ~~directly~~ secure ~~significant~~ new employment Appeal Score  
~~7 – The project will directly secure new employment~~  
~~5 – The project will secure new employment~~ \_\_\_\_\_  
5 – The project will permit more development  
0 – The project will not impact development

7) Matching Funds - LOCAL

- 10 - This project is a loan or credit enhancement  
10 – 50% or higher  
8 – 40% to 49.99%  
6 – 30% to 39.99%  
4 – 20% to 29.99%  
2 – 10% to 19.99%  
0 – Less than 10%

8) Matching Funds - OTHER

- 10 – 50% or higher  
8 – 40% to 49.99%  
6 – 30% to 39.99%  
4 – 20% to 29.99%  
2 – 10% to 19.99%  
1 – 1% to 9.99%  
0 – Less than 1%

9) Will the project alleviate serious traffic capacity problems or hazards or respond to the future level of service needs of the district? (See Addendum for definitions)

- 10 - Project design is for future demand. Appeal Score  
8 - Project design is for partial future demand.  
6 - Project design is for current demand. \_\_\_\_\_  
4 - Project design is for minimal increase in capacity.  
2 - Project design is for no increase in capacity.

10) Ability to Proceed - If SCIP/LTIP funds are granted, when would the construction contract be awarded? (See Addendum concerning delinquent projects)

- 5 - Will be under contract by December 31, 2005 and no delinquent projects in Rounds 16 & 17  
3 - Will be under contract by March 31, 2006 and/or one delinquent project in Rounds 16 & 17  
0 - Will not be under contract by March 31, 2006 and/or more than one delinquent project in Rounds 16 & 17

11) Does the infrastructure have regional impact? Consider origination and destination of traffic, functional classifications, size of service area, and number of jurisdictions served, etc. (See Addendum for definitions)

- 10 – Major Impact Appeal Score  
8 – Significant Impact  
6 – Moderate Impact \_\_\_\_\_  
4 – Minor Impact  
2 – Minimal or No Impact



12) What is the overall economic health of the jurisdiction?

10 Points

8 Points

6 Points

4 Points

2 Points

13) Has any formal action by a federal, state, or local government agency resulted in a partial or complete ban of the usage or expansion of the usage for the involved infrastructure?

10 - Complete ban, facility closed

Appeal Score

8 - 80% reduction in legal load or 4-wheeled vehicles only

7 - Moratorium on future development, *not* functioning for current demand

6 - 60% reduction in legal load

5 - Moratorium on future development, functioning for current demand

4 - 40% reduction in legal load

2 - 20% reduction in legal load

0 - Less than 20% reduction in legal load

14) What is the total number of existing daily users that will benefit as a result of the proposed project?

10 - 16,000 or more

Appeal Score

8 - 12,000 to 15,999

6 - 8,000 to 11,999

4 - 4,000 to 7,999

2 - 3,999 and under

15) Has the jurisdiction enacted the optional \$5 license plate fee, an infrastructure levy, a user fee, or dedicated tax for the pertinent infrastructure? *(Provide documentation of which fees have been enacted.)*

5 - Two or more of the above

Appeal Score

3 - One of the above

0 - None of the above

# ADDENDUM TO THE RATING SYSTEM

## General Statement for Rating Criteria

Points awarded for all items will be based on engineering experience, field verification, application information and other information supplied by the applicant, which is deemed to be relevant by the Support Staff. The examples listed in this addendum are not a complete list, only a small sampling of situations that may be relevant to a given project.

## Criterion 1 - Condition

Condition is based on the amount of deterioration that is field verified or documented exclusive of capacity, serviceability, health and/or safety issues. Condition is rated only on the facility being repaired or abandoned. (Documentation may include: ODOT BR86 reports, pavement management condition reports, televised underground system reports, age inventory reports, maintenance records, etc., and will only be considered if included in the original application.)

### Definitions:

**Failed Condition** - requires complete reconstruction where no part of the existing facility is salvageable. (E.g. Roads: complete reconstruction of roadway, curbs and base; Bridges: complete removal and replacement of bridge; Underground: removal and replacement of an underground drainage or water system; Hydrants: ~~completely non-functioning and replacement parts are unavailable.~~)

**Critical Condition** - requires moderate or partial reconstruction to maintain integrity. (E.g. Roads: reconstruction of roadway/curbs can be saved; Bridges: removal and replacement of bridge with abutment modification; Underground: removal and replacement of part of an underground drainage or water system; Hydrants: ~~some non-functioning, others obsolete and replacement parts are unavailable.~~)

**Very Poor Condition** - requires extensive rehabilitation to maintain integrity. (E.g. Roads: extensive full depth, partial depth and curb repair of a roadway with a structural overlay; Bridges: superstructure replacement; Underground: repair of joints and/or minor replacement of pipe sections; Hydrants: ~~non-functioning and replacement parts are available.~~)

**Poor Condition** - requires standard rehabilitation to maintain integrity. (E.g. Roads: moderate full depth, partial depth and curb repair to a roadway with no structural overlay needed or structural overlay with minor repairs to a roadway needed; Bridges: extensive patching of substructure and replacement of deck; Underground: insituform or other in ground repairs; Hydrants: ~~functional, but leaking and replacement parts are unavailable.~~)

**Moderately Poor Condition** - requires minor rehabilitation to maintain integrity. (E.g. Roads: minor full depth, partial depth or curb repairs to a roadway with either a thin overlay or no overlay needed; Bridges: major structural patching and/or major deck repair; Hydrants: functional and replacement parts are available.)

**Moderately Fair Condition** - requires extensive maintenance to maintain integrity. (E.g. Roads: thin or no overlay with extensive crack sealing, minor partial depth and/or slurry or rejuvenation; Bridges: minor structural patching, deck repair, erosion control.)

**Fair Condition** - requires routine maintenance to maintain integrity. (E.g. Roads: slurry seal, rejuvenation or routine crack sealing to the roadway; Bridges: minor structural patching.)

**Good or Better Condition** - little to no maintenance required to maintain integrity.

**Note:** If the infrastructure is in "good" or better condition, it will **NOT** be considered for SCIP/LTIP funding unless it is an expansion project that will improve serviceability.

## Criterion 2 – Safety

The jurisdiction shall include in its application the type, frequency, and severity of the safety problem that currently exists and how the intended project would improve the situation. For example, have there been vehicular accidents attributable to the problems cited? Have they involved injuries or fatalities? In the case of water systems, are existing hydrants non-functional? In the case of water lines, is the present capacity inadequate to provide volumes or pressure for adequate fire protection? **In all cases, specific documentation is required.** Mentioned problems, which are poorly documented, shall not receive more than 5 points.

**Note:** Each project is looked at on an individual basis to determine if any aspects of this category apply. **Examples given above are NOT intended to be exclusive.**

## Criterion 3 – Health

The jurisdiction shall include in its application the type, frequency, and severity of the health problem that would be eliminated or reduced by the intended project. For example, can the problem be eliminated only by the project, or would routine maintenance be satisfactory? If basement flooding has occurred, was it storm water or sanitary flow? What complaints if any are recorded? In the case of underground improvements, how will they improve health if they are storm sewers? How would improved sanitary sewers improve health or reduce health risk? Are leaded joints involved in existing water line replacements? **In all cases, specific documentation is required.** Mentioned problems, which are poorly documented, shall not receive more than 5 points.

**Note:** Each project is looked at on an individual basis to determine if any aspects of this category apply. **Examples given above are NOT intended to be exclusive.**

## Criterion 4 – Jurisdiction’s Priority Listing

The jurisdiction **must** submit a listing in priority order of the projects for which it is applying. Points will be awarded on the basis of most to least importance. The form is included in the Additional Support Information.

## Criterion 5 – Generate Fees

the local jurisdiction assess fees or project costs for the usage of the facility or its products once the project is completed (example: rates for water or sewer, frontage assessments, etc.). The applying jurisdiction must submit documentation.

## Criterion 6 – Economic Growth

Will the completed project enhance economic growth and/or development in the service area?

### Definitions:

~~Directly secure significant new employment:~~ The project is specifically designed to secure a particular development/employer(s), which will add at least 100 or more new employees. The applicant agency must supply specific details of the development, the employer(s), and number of new permanent employees.

~~Directly secure new employment:~~ The project is specifically designed to secure development/employers, which will add at least 50 new permanent employees. The applying agency must supply details of the development and the type and number of new permanent employees.

**Secure new employment:** The project is specifically designed to secure development/employers, which will immediately add 10 or more new permanent employees to the jurisdiction. The applying agency must submit details.

**Permit more development:** The project is designed to permit additional business development. The applicant must supply details.

**The project will not impact development:** The project will have no impact on business development.

**Note:** Each project is looked at on an individual basis to determine if any aspects of this category apply.

## Criterion 7 – Matching Funds - Local

The percentage of matching funds which come directly from the budget of the applying local government.

## Criterion 8 – Matching Funds - Other

The percentage of matching funds that come from funding sources other than those mentioned in Criterion 7.

## Criterion 9 – Alleviate Traffic Capacity Problems

The jurisdiction shall provide a narrative, along with pertinent support documentation, which describe the existing deficiencies and showing how congestion or hazards will be reduced or eliminated and how service will be improved to meet the needs of any expected growth or development. A formal capacity analysis accompanying the application would be beneficial. Projected traffic or demand should be calculated as follows:

### Formula:

$$\text{Existing users} \times \text{design year factor} = \text{projected users}$$

Design Year	Design year factor		
	Urban	Suburban	Rural
20	1.40	1.70	1.60
10	1.20	1.35	1.30

### Definitions:

**Future demand** – Project will eliminate existing congestion or deficiencies and will provide sufficient capacity or service for twenty-year projected demand or fully developed area conditions. Justification must be supplied if the area is already largely developed or undevelopable and thus the projection factors used deviate from the above table.

**Partial future demand** – Project will eliminate existing congestion or deficiencies and will provide sufficient capacity or service for ten-year projected demand or partially developed area conditions. Justification must be supplied if the area is already largely developed or undevelopable and thus the projection factors used deviate from the above table.

**Current demand** – Project will eliminate existing congestion or deficiencies and will provide sufficient capacity or service only for existing demand and conditions.

**Minimal increase** – Project will reduce but not eliminate existing congestion or deficiencies and will provide a minimal but less than sufficient increase in existing capacity or service for existing demand and conditions.

**No increase** – Project will have no effect on existing congestion or deficiencies and provide no increase in capacity or service for existing demand and conditions.

## Criterion 10 - Ability to Proceed

The Support Staff will assign points based on engineering experience and status of design plans as demonstrated by the applying jurisdiction and OPWC defined delinquent projects. A project is considered delinquent when it has not received a notice to proceed within the time stated on the original application and no time extension has been granted by the OPWC. A jurisdiction receiving approval for a project and subsequently canceling the same after the bid date on the application may be considered as having a delinquent project.

## Criterion 11 - Regional Impact

The regional significance of the infrastructure that is being repaired or replaced.

### Definitions:

~~Major Impact~~ - Roads: major multi-jurisdictional route, primary feed route to an Interstate, Federal Aid Primary routes.

~~Moderate Impact~~ - Roads: principal thoroughfares, Federal Aid Urban routes

~~Minimal / No Impact~~ - Roads: cul-de-sacs, subdivision streets

**Major Impact** – Roads: Major Arterial: A direct connector to an Interstate Highway; Arterials are intended to provide a greater degree of mobility rather than land access. Arterials generally convey large traffic volumes for distances greater than one mile. A major arterial is a highway that is of regional importance and is intended to serve beyond the county. It may connect urban centers with one another and/or with outlying communities and employment or shopping centers. A major arterial is intended primarily to serve through traffic, and access should be controlled. Winton Road, Harrison Avenue, River Road, Kellogg Avenue and Glenway Avenue are examples of this category.

**Significant Impact** – Roads: Minor Arterial: A roadway, also serving through traffic, that is similar in function to a major arterial, but operates with lower traffic volumes, serves trips of shorter distances (but still greater than one mile), and may provide a higher degree of property access than do major arterials. Examples of this category are Pippin Road, Clifton Avenue, Victory Parkway and East Kemper Road.

**Moderate Impact** – Roads: Major Collector: A roadway that provides for traffic movement between local roads/streets and arterials or community-wide activity centers and carries moderate traffic volumes over moderate distances (generally less than one mile). Major collectors may also provide direct access to abutting properties, such as regional shopping centers, large industrial parks, major subdivisions and community-wide recreational facilities, but typically not individual residences. Most major collectors are also county roads and are therefore through streets. Asbury Road, Werk Road, Eden Avenue, Gest Street, and Paxton Avenue are examples of this category.

**Minor Impact** – Roads: Minor Collector: A roadway similar in functions to a major collector but which carries lower traffic volumes over shorter distances and has a higher degree of property access. Minor collectors may serve as main circulation streets within large, residential neighborhoods. Most minor collectors are also township roads and streets and may, or may not, be through streets. Examples of this category are Broadwell Road, Meredith Road, Vogel Road, and Shaw Avenue.

**Minimal or No Impact** - Roads: Local: A roadway that is primarily intended to provide access to abutting properties. It tends to accommodate lower traffic volumes, serves short trips (generally within neighborhoods), and provides connections preferably only to collector streets rather than arterials.

## Criterion 12 – Economic Health

The District 2 Integrating Committee predetermines the jurisdiction's economic health. The economic health of a jurisdiction may periodically be adjusted when census and other budgetary data are updated.

## Criterion 13 - Ban

The jurisdiction shall provide documentation to show that a facility ban or moratorium has been formally placed. The ban or moratorium must have been caused by a structural or operational problem. Points will only be awarded if the end result of the project will cause the ban to be lifted.

## Criterion 14 - Users

The applying jurisdiction shall provide documentation. A registered professional engineer or the applying jurisdictions' C.E.O must certify the appropriate documentation. Documentation may include current traffic counts, households served, when converted to a measurement of persons. Public transit users are permitted to be counted for the roads and bridges, but only when certifiable ridership figures are provided.

## Criterion 15 – Fees, Levies, Etc.

The applying jurisdiction shall document (in the "Additional Support Information" form) which type of fees, levies or taxes they have dedicated toward the **type** of infrastructure being applied for.

VISIT OUR WEBSITE AT:

<http://www.hamilton-co.org/engineer/SCIP/ltip.htm>

DISTRICT 2  
INTEGRATING  
COMMITTEE

ROUND 19  
HANDBOOK

RULES &  
REGULATIONS

VISIT OUR WEBSITE AT:

<http://www.hamilton-co.org/engineer/SCIP/ltip.htm>

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# FUNDING SOURCE INFORMATION

## GENERAL FUNDING INFORMATION

- Types of infrastructure projects which can be funded:  
Roadway - If applying for a group of roads, such as a subdivision, all roads must be contiguous or immediately adjacent. If the streets are not contiguous or immediately adjacent, the project will not be rated by the Support Staff or considered for funding by the Integrating Committee.  
Bridge  
Storm Water & Sanitary Water Collection Facilities  
Storm Water & Sanitary Water Storage Facilities  
Storm Water & Sanitary Treatment Facilities  
Water Supply Systems  
Solid Waste Disposal Facilities
- Costs for engineering, architectural, property acquisition, construction inspection, and construction management **are not** eligible for funding in District 2.
- Appurtenances, or "stand-alone" items are not eligible for funding. Examples include (but are not limited to): Curbs, traffic signals, fire hydrants, guardrail, portions of a facility such as potable water or wastewater treatment plants, etc. These items are eligible for funding only if they are part of a larger project that encompasses an entire roadway, bridge, treatment facility, etc.
- Expenditures for landscaping activities and improvements that go beyond basic requirements for infrastructure repair and post-construction repairing, stabilizing, and reseeding of land surfaces **are not** eligible for funding. Examples include (but are not limited to) sodding, trees, ornamental plants or structures, landscaped islands, signs, decorative items, etc.
- Only construction and contingency costs ("total" construction costs) are eligible for OPWC funding in District 2.
- Funds for approved projects become available on July 1 following that round application process.

## ◆ STATE CAPITAL IMPROVEMENT PROGRAM FUNDS (SCIP)

### Grants - SCIP Grants are intended for repair/replacement of existing infrastructure.

- ~~Grants for new and expansion projects cannot exceed 20% of the annual district allocation or 50% of any one project.~~
- Funds can be used for rehabilitation, repair, and reconstruction - No expansion (unless expansion component is to be funded by local jurisdiction).
- Grant awards cannot be greater than 80% of the annual district allocation.
- Grants are for a maximum of 90% of the "total" construction cost of a project.
- Local jurisdiction must contribute a minimum of 10% of the "total" construction cost.

### Loans / Loan Assistance

- Loan Assistance is a program offering funds for ~~grants that reimburse~~ interest payments on OPWC eligible construction projects. These funds will pay for accrued interest on the construction period plus one year thereafter and do not have to be repaid to the Ohio Public Works Commission.
- Loan/Loan Assistance awards cannot be less than 20% of the annual district allocation.
- Any project primarily involving repair, reconstruction, or construction of facilities which are part of a system collecting fees from its users, (such as water and sewer systems) may only receive a loan or loan assistance.
- Loans may be paid off early if so desired without penalty.
- No minimum local share is required. 100% of total construction cost is fundable, unless the project involves expansion. Only 50% of expansion components are eligible for a loan. The remaining costs must be paid for by local share, SCIP grants, or outside funding.
- OPWC loans do not count against the local jurisdiction's State of Ohio mandated 10-mil debt limitation. There is no minimum amount to borrow.
- OPWC loans do not affect a jurisdiction's credit rating.
- The Economic Health rating of the jurisdiction determines the interest rate. All jurisdictions applying for loans and receiving 6, 8, or 10 point rating on Economic Health will receive zero (0%) percent loans. All jurisdictions receiving a 2 or 4 point rating will be offered loans on the

following basis: 1-5 year term – 0%; 6-15 year term – 1 ½%; 16-20 year term – 3%

- The applicant may choose the term for repayment - between 1 and 20 years.
- Loans cannot exceed the infrastructure's useful life.
- Jurisdictions may apply for grant/loan combinations.

### ◆ **LOCAL TRANSPORTATION IMPROVEMENT PROGRAM FUNDS (LTIP)**

- Funds can be used for rehabilitation, repair, construction, reconstruction and expansion projects. Grants only - No loans are made from LTIP funds.
- Grants are for a maximum of 90% of the "total" construction cost.
- LTIP funds may be used only for roads and bridges. Projects whose majority (50% or greater) costs are drainage items are not eligible for LTIP funding.
- Local jurisdiction must contribute a minimum of 10% of the "total" construction cost.

### ◆ **REVOLVING LOAN PROGRAM FUNDS (RLP)**

- Loans may be paid off early if so desired without penalty.
- No minimum amount to borrow.
- No minimum local share is required (100% of total construction cost is fundable).
- OPWC loans do not count against the local jurisdiction's State of Ohio mandated 10-mil debt limitation.
- OPWC loans do not affect a jurisdiction's credit rating.  
The Economic Health rating of the jurisdiction determines the interest rate. All jurisdictions applying for loans and receiving 6, 8, or 10 point rating on Economic Health will receive zero (0%) percent loans. All jurisdictions receiving a 2 or 4 point rating will be offered loans on the following basis: 1-5 year term – 0%; 6-15 year term – 1 ½%; 16-20 year term – 3%
- The applicant may choose the term for repayment - between 1 and 20 years.
- Loans cannot exceed the infrastructure's useful life.

### ◆ **SMALL GOVERNMENT FUNDS**

- Grants, loans and loan assistance funds are awarded by the OPWC's Small Government Commission (the decision on fundable projects is not made on the local level) using the Small Government Commission rating system.
- Funds are awarded to local jurisdictions that have a population base of less than 5,000 residents.
- All projects must be given local consideration to determine if the project first can be funded with District SCIP/LTIP funds.
- Eligible projects not funded with District Two SCIP/LTIP funds are then rated on the Small Government's Rating system. The ten most highly rated competitive applications are filed with the Small Government Commission. The Small Government Commission votes on these projects, each year in May.



# RULES FOR APPLICATION

Legend: ● Rules

\* Helpful Hint

## GENERAL

The application deadline is 4:00 p.m. on the third Friday of September of each year. Projects filed after the deadline will not be accepted. No exceptions shall be granted for any reason. Projects are to be filed at the Hamilton County Engineer's Office, 10480 Burlington Road, Cincinnati, Ohio 45231 or at the downtown location, 138 E. Court Street, County Administration Building, Room 700, Cincinnati, Ohio 45202. The applicant is solely responsible for filing the application. The applicant is also solely responsible for the content of the application(s) filed. Applications will not be accepted by email or fax.

- Fill all documents out completely and sign where applicable.
- **Study the rating system form and its' addendum to fully understand how projects are awarded points, then fill out your application accordingly. ~~so that you can receive the greatest advantage.~~ Remember - detail counts!**

- Documents needed to be filed in order for an application to be considered a complete and eligible for funding are:

Submission Checklist

OPWC Application for Financial Assistance

District Two Additional Support Information

Detailed Cost Estimate

Useful Life Statement

Status of Funds Certification

Enabling Legislation

Capital Improvement Report

Project Pictures

\* Obtain photographs that will accurately reflect the condition of the facility cited in the application. An example would be to take a picture of a roadway or drainage project during or immediately after a rain event.

Project Vicinity Map

\* The more detail provided will assist the rating team to identify unique circumstances about the facility being applied for. If needed, have a broad location map, and a more detailed large-scale map to identify the project and any surrounding features that will support your application.

- Documents needed to be filed in order for an application to be considered for maximum points are:

Infrastructure Condition Data

Infrastructure Safety Data

Infrastructure Health Data

Jurisdiction User Fee / Assessment Data

Economic Growth Data

Alleviate Traffic Hazard / LOS Data

Relevant Traffic Accident Reports/Summaries and accident rates

Ban /Moratorium Data – a copy of legislation passed by the jurisdiction is required.

Certified Traffic Count - must be signed by either a registered professional engineer or the CEO of the jurisdiction on official jurisdiction letterhead.

- \* **The local jurisdiction should provide as much information as possible to assist the district committee in understanding the limits, needs, costs and reasons for the application for funding. The local committee has determined that, if an application does not offer a certain piece of information, it considers the lowest possible value for that information.**

- A facility may be applied for only once in a given round. For instance, a roadway may be applied for either in a separate application, or with a group of streets, but not both.
- Once submitted, an application may not be changed from a grant request to a loan request for any purpose.
- After an application is submitted, the application information can only be changed under the rules herein specified:
  - 1.) The Support Staff will review an application for completeness only if it is received no later than one week before the deadline for receiving applications.

- a.) The Support Staff will contact the affected jurisdiction and allow three business days for missing item(s) to be submitted.
  - b.) Items submitted after the three-day notification period will not be considered as part of the original application.
- 2.) If the rating team reports that the application has important items missing (ex: signed and sealed construction estimate, full description of scope of work for the project, no additional support information, etc.), that application shall be considered incomplete and not rated by the Support Staff.
- a.) The application and letter explaining the decision shall be sent to the affected jurisdiction.
  - b.) This cannot be appealed unless the applicant can demonstrate that the information was included in the original application.

## **SPECIFIC**

### **Submission Checklist**

- Use the Submission Checklist to assure completeness and to assure your maximum points.

### **OPWC Application for Financial Assistance**

#### **Section 1 - Project Financial Information**

- Minimum local share is 10% for grants.
- Loans require no local share, but will receive a higher point value if a match is offered (See Rating System).
- \* **Remember – a greater match means higher scores.**
- Costs for engineering, inspection, and land acquisition are not eligible in District 2.

#### **Section 2 - Project Information**

- \* **Be descriptive - Details assist the district staff in evaluating your project properly. There is no such thing as an over-documented application.**

#### **Section 4 Project Schedule**

- True and realistic dates are required, and past history for each jurisdiction meeting project deadlines will be taken into consideration.
- \* **Remember, preference will be given to any project that will be under contract during the construction season in which the funds are received. Failure to meet the project schedule may result in OPWC termination of the project and/or point reductions in future funding rounds.**

#### **Section 7 - Applicant Certification**

- Must be signed and dated by Chief Executive Officer.

### **Additional Support Information**

- To acquire the maximum points possible for your application fill this form out in detail.
- \* **Be descriptive and detailed. The district support staff relies on this form heavily when scoring projects. Study the rating system form and its' addendum to fully understand how projects are awarded points, then fill out your application so that you can receive the greatest advantage. Time should be taken to be sure this form gives the requested information. Attach additional sheets if necessary.**

### **Detailed Cost Estimate**

- Show an "itemized" cost estimate that accurately reflects the project cost. All items noted as a component of the project must be included in the estimate.
- Signed and sealed by Professional Engineer registered in the State of Ohio.

### **Useful Life Statement**

- Minimum useful life is seven years for any project.
- The average of all projects funded by the district cannot be less than 20 years.
- Signed and sealed by Professional Engineer registered in the State of Ohio.

### **Status of Funds Certification**

- Must certify local share funds are or will be available.
- Must be on jurisdiction's official letterhead.
- Must be signed by Chief Fiscal Officer.

### **Authorizing Enabling Legislation**

- Must be on jurisdiction's official letterhead.
- Legislation authorizing enabling the Chief Executive Officer to apply for OPWC funding and enter into contract with the OPWC.
- Establishing jurisdiction's Chief Executive Officer, Chief Fiscal Officer, and Project Manager.
- Must be signed by either the jurisdictions' Chief Fiscal Officer or Clerk.
- Must be filed by the first Monday of November of each year with the Hamilton County Engineer's Office.

### **Capital Improvement Report**

- Fully detailed Capital Improvement Report (CIR) and the 5 Year Plan form *must* be submitted no later than the first Monday of November of each year using the OPWC forms. The District will file the CIR with the OPWC. You may request the forms be e-mailed to you (on Excel spreadsheet), and you may e-mail the CIR to: [joe.cottrill@hamilton-co.org](mailto:joe.cottrill@hamilton-co.org)
- No grants, credit enhancements, or loans will be awarded by the OPWC until the successful jurisdiction has submitted an acceptable Capital Improvement Report and Five-Year Plan.

### **Project Pictures**

- Minimum of four - mounted on 8 1/2" x 11" paper.

### **Project Vicinity Map**

- Must be legible with project limits highlighted.

## RULES FOR APPEALS & AWARDS

- Any single or multiple criteria of the point rating system may be appealed, except criterion 4, 7, 8 and 12.
- Appeal review will be based only on information provided in the original application. No new information provided after the original submission date will be considered.
- If a jurisdiction appeals its' project rating, the support staff may, upon review of the appeal, **increase or decrease** the points of the appealed category.
- A second rating team will review the appeal, rather than the original rating team.
- The following decisions rest exclusively with the District Integrating Committee:
  - Points awarded to a project application
  - Number and dollar amounts of projects funded
  - Funding source and funding type for all projects
  - Loan rates
  - Criteria used for project selection
- A decision (seven out of nine affirmative votes is required) of the District Integrating Committee **is final** and therefore cannot be appealed.

# ROSTERS

## DISTRICT TWO INTEGRATING COMMITTEE:

<b>Member</b>	<b>Representing</b>	<b>Phone</b>
William W. Brayshaw - Chairman	Hamilton County	946-8902
Richard D. Huddleston	Hamilton County - At Large	771-0900
Timothy Riordan	City of Cincinnati	352-2459
Eileen Enabnit	City of Cincinnati	352-6232
William Moller	City of Cincinnati	352-6275
David J. Savage	Hamilton County Municipal League	821-7600
Daniel R. Brooks	Hamilton County Municipal League	521-7413
Thomas Bryan	Hamilton County Township Assoc.	522-8532
Joseph I. Sykes	Hamilton County Township Assoc.	941-2466

## DISTRICT TWO SUPPORT STAFF:

<b>Member</b>	<b>Jurisdiction</b>	<b>Phone</b>
Joseph Cottrill - District Liaison	Hamilton County Engineer's	946-8906
Richard Cline - Tech. Asst. Fac.	City of Cincinnati	352-6235
Robert Bass - Tech. Asst. Fac.	Delhi Township	922-8609
William Shefcik	City of Cincinnati	352-5273
Stephen Niemeier	City of Cincinnati	352-3738
Greg Long	City of Cincinnati	352-5289
Douglas Riddiough	Hamilton County Engineer's	946-4277
Eric Beck	Hamilton County Engineer's	946-8430
John Beck	Hamilton County Engineer's	946-4267
Fred Schlimm	Green Township	574-8832
John Knuf	City of North College Hill	521-7413

## OPWC PROGRAM REPRESENTATIVE:

<b>District Two Representative</b>	<b>Address</b>	<b>Phone</b>
Robert White	65 East State Street - Suite 312 Columbus, Ohio 43215	(614) 752-9344

# SUBDIVISION CODES

<b>Municipality</b>	<b>Number</b>	<b>Township</b>	<b>Number</b>
Addyston	061 - 00436	Anderson	061 - 01980
Amberley Village	061 - 01672	Colerain	061 - 16616
Arlington Heights	061 - 02428	Columbia	061 - 16882
Blue Ash	061 - 07300	Crosby	061 - 19470
Cheviot	061 - 14128	Delhi	061 - 21504
Cincinnati	061 - 15000	Green	061 - 31752
Cleves	061 - 16028	Harrison	061 - 33852
Deer Park	061 - 21266	Miami	061 - 49364
Elmwood Place	061 - 25186	Springfield	061 - 74121
Evendale	061 - 25802	Sycamore	061 - 75973
Fairfax	061 - 25942	Symmes	061 - 76028
Forest Park	061 - 27706	Whitewater	061 - 84938
Glendale	061 - 30380		
Golf Manor	061 - 30786		
Greenhills	061 - 32158		
Harrison	061 - 33838	<b>County</b>	<b>Number</b>
Indian Hill	061 - 76582	Hamilton	061 - 00061
Lincoln Heights	061 - 43722		
Lockland	061 - 44366		
Loveland	061 - 45108		
Madeira	061 - 46312		
Mariemont	061 - 47600		
Montgomery	061 - 51716		
Mount Healthy	061 - 52752		
Newtown	061 - 55678		
North College Hill	061 - 56322		
North Bend	061 - 56182		
Norwood	061 - 57386		
Reading	061 - 65732		
Sharonville	061 - 71892		
Silverton	061 - 72522		
Springdale	061 - 74104		
St. Bernard	061 - 69470		
Terrace Park	061 - 76428		
Woodlawn	061 - 86366		
Wyoming	061 - 86730		

## ADDENDUM

[illegible]

# ADDITIONAL SUPPORT INFORMATION

For Program Year 2005 (July 1, 2005 through June 30, 2006), jurisdictions shall provide the following support information to help determine which projects will be funded. Information on this form must be accurate, and where called for, based on sound engineering principles. Documentation to substantiate the individual items, as noted, is required. The applicant should also use the rating system and its' addendum as a guide. The examples listed in this addendum are not a complete list, but only a small sampling of situations that may be relevant to a given project.

**IF YOU ARE APPLYING FOR A GRANT, WILL YOU BE WILLING TO ACCEPT A LOAN IF ASKED BY THE DISTRICT? \_\_\_\_\_YES \_\_\_\_\_NO (ANSWER REQUIRED)**

Note: Answering "Yes" will not increase your score and answering "NO" will not decrease your score.

**1) What is the physical condition of the existing infrastructure that is to be replaced or repaired?**

Give a statement of the nature of the deficient conditions of the present facility exclusive of capacity, serviceability, health and/or safety issues. If known, give the approximate age of the infrastructure to be replaced, repaired, or expanded. Use documentation (if possible) to support your statement. Documentation may include (but is not limited to): ODOT BR86 reports, pavement management condition reports, televised underground system reports, age inventory reports, maintenance records, etc., and will only be considered if included in the original application. Examples of deficiencies include: structural condition; substandard design elements such as widths, grades, curves, sight distances, drainage structures, etc.

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**2) How important is the project to the safety of the Public and the citizens of the District and/or service area?**

Give a statement of the projects effect on the safety of the service area. The design of the project is intended to reduce existing accident rate, promote safer conditions, and reduce the danger of risk, liability or injury. (Typical examples may include the effects of the completed project on accident rates, emergency response time, fire protection, and highway capacity.) Please be specific and provide documentation if necessary to substantiate the data. The applicant must demonstrate the type of problems that exist, the frequency and severity of the problems and the method of correction.

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**3) How important is the project to the health of the Public and the citizens of the District and/or service area?**

Give a statement of the projects effect on the health of the service area. The design of the project will improve the overall condition of the facility so as to reduce or eliminate potential for disease, or correct concerns regarding the environmental health of the area. (Typical examples may include the effects of the completed project by improving or adding storm drainage or sanitary facilities, replacing lead jointed water lines, etc.). Please be specific and provide documentation if necessary to substantiate the data. The applicant must demonstrate the type of problems that exist, the frequency and severity of the problems and the method of correction.

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**4) Does the project help meet the infrastructure repair and replacement needs of the applying jurisdiction?**

The jurisdiction must submit a listing in priority order of the projects for which it is applying. Points will be awarded on the basis of most to least importance.

Priority 1 \_\_\_\_\_

Priority 2 \_\_\_\_\_

Priority 3 \_\_\_\_\_

Priority 4 \_\_\_\_\_

Priority 5 \_\_\_\_\_

**5) Will the completed project generate user fees or assessments?**

Will the local jurisdiction assess fees or project costs for the usage of the facility or its products once the project is completed (example: rates for water or sewer, frontage assessments, etc.).

No \_\_\_\_\_ Yes \_\_\_\_\_ If yes, what user fees and/or assessments will be utilized?

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**6) Economic Growth – How will the completed project enhance economic growth**

Give a statement of the projects effect on the economic growth of the service area (be specific).

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**7) Matching Funds - LOCAL**

The information regarding local matching funds is to be filed by the applicant in Section 1.2 (b) of the Ohio Public Works Association's "Application For Financial Assistance" form.

**8) Matching Funds - OTHER**

The information regarding local matching funds is to be filed by the applicant in Section 1.2 (c) of the Ohio Public Works Association's "Application For Financial Assistance" form. If MRF funds are being used for matching funds, the MRF application must have been filed by August 31st of this year for this project with the Hamilton County Engineer's Office. List below all "other" funding the source(s).

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9) Will the project alleviate serious capacity problems or respond to the future level of service needs of the district?

Describe how the proposed project will alleviate serious capacity problems (be specific).

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For roadway betterment projects, provide the existing and proposed Level of Service (LOS) of the facility using the methodology outlined within AASHTO'S "Geometric Design of Highways and Streets" and the 1985 Highway Capacity Manual.

Existing LOS \_\_\_\_\_ Proposed LOS \_\_\_\_\_

If the proposed design year LOS is not "C" or better, explain why LOS "C" cannot be achieved.

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10) If SCIP/LTIP funds were granted, when would the construction contract be awarded?

If SCIP/LTIP funds are awarded, how soon after receiving the Project Agreement from OPWC (tentatively set for July 1 of the year following the deadline for applications) would the project be under contract? The Support Staff will review status reports of previous projects to help judge the accuracy of a jurisdiction's anticipated project schedule.

Number of months \_\_\_\_\_

- a.) Are preliminary plans or engineering completed? Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_
- b.) Are detailed construction plans completed? Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_
- c.) Are all utility coordination's completed? Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_
- d.) Are all right-of-way and easements acquired (if applicable)? Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_

If no, how many parcels needed for project? \_\_\_\_\_ Of these, how many are: Takes \_\_\_\_\_

Temporary \_\_\_\_\_

Permanent \_\_\_\_\_

For any parcels not yet acquired, explain the status of the ROW acquisition process for this project.

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e.) Give an estimate of time needed to complete any item above not yet completed. \_\_\_\_\_ Months.

**11) Does the infrastructure have regional impact?**

Give a brief statement concerning the regional significance of the infrastructure to be replaced, repaired, or expanded.

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**12) What is the overall economic health of the jurisdiction?**

The District 2 Integrating Committee predetermines the jurisdiction's economic health. The economic health of a jurisdiction may periodically be adjusted when census and other budgetary data are updated.

**13) Has any formal action by a federal, state, or local government agency resulted in a partial or complete ban of the usage or expansion of the usage for the involved infrastructure?**

Describe what formal action has been taken which resulted in a ban of the use of or expansion of use for the involved infrastructure? Typical examples include weight limits, truck restrictions, and moratoriums or limitations on issuance of building permits, etc. The ban must have been caused by a structural or operational problem to be considered valid. Submission of a copy of the approved legislation would be helpful.

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Will the ban be removed after the project is completed? Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_

**14) What is the total number of existing daily users that will benefit as a result of the proposed project?**

For roads and bridges, multiply current Average Daily Traffic (ADT) by 1.20. For inclusion of public transit, submit documentation substantiating the count. Where the facility currently has any restrictions or is partially closed, use documented traffic counts prior to the restriction. For storm sewers, sanitary sewers, water lines, and other related facilities, multiply the number of households in the service area by 4. User information must be documented and certified by a professional engineer or the jurisdictions' C.E.O.

Traffic: ADT \_\_\_\_\_ X 1.20 = \_\_\_\_\_ Users

Water/Sewer: Homes \_\_\_\_\_ X 4.00 = \_\_\_\_\_ Users

**15) Has the jurisdiction enacted the optional \$5 license plate fee, an infrastructure levy, a user fee, or dedicated tax for the pertinent infrastructure?**

The applying jurisdiction shall list what type of fees, levies or taxes they have dedicated toward the type of infrastructure being applied for. (Check all that apply)

Optional \$5.00 License Tax \_\_\_\_\_

Infrastructure Levy \_\_\_\_\_ Specify type \_\_\_\_\_

Facility Users Fee \_\_\_\_\_ Specify type \_\_\_\_\_

Dedicated Tax \_\_\_\_\_ Specify type \_\_\_\_\_

Other Fee, Levy or Tax \_\_\_\_\_ Specify type \_\_\_\_\_

# DISTRICT 2 SCIP/LTIP FUNDS PY 2005 SCHEDULE ROUND 19

***EARLY FILING DEADLINE***  
***APPLICATION DEADLINE***

By 4:00 p.m., Friday, September 10, 2004\*  
By 4:00 p.m., Friday, September 17, 2004  
(Applications filed later will not be accepted)

***PROJECT REVIEW & RATING***  
***PRELIMINARY SCORES TO COMMITTEE***  
***JURISDICTION APPEAL PERIOD***  
***APPEAL REVIEW & RATING***  
***CAPITAL IMPROVEMENT REPORT***  
***LEGISLATION***  
***PROJECT ESTABLISHMENT VOTE***  
***PROJECT FILING WITH OPWC***  
***PROJECT AGREEMENTS MAILED***

September 20, 2004 thru October 19, 2004  
October 22, 2004  
October 22, 2004 thru October 29, 2004  
October 29, 2004 thru November 5, 2004  
November 1, 2004  
November 1, 2004  
Integrating Committee Meeting, Nov. 19, 2004  
ASAP after Nov. 19, 2004  
July 1, 2005

\*Project applications filed by the Early Filing Date will be checked by the Support Staff for completeness.

All applications are to be filed at:

Hamilton County Engineer's Office  
10480 Burlington Road  
Cincinnati, Ohio 45231

Or

Hamilton County Engineer's Office  
138 East Court Street  
County Administration Building, Room 700  
Cincinnati, Ohio 45202

Call 513-946-8906 with any questions.

Please visit our website for complete information. Everything necessary for applying is available online at:

<http://www.hamilton-co.org/engineer/SCIP/ltip.htm>

**96<sup>th</sup> District #2 Integrating Committee Meeting**  
**Nathanael Greene Lodge**  
**6394 Wesselman Road**  
**Cincinnati, OH 45248**  
**May 7, 2004 – 8:00 a.m.**

## **AGENDA**

- 1.) Meeting Called to Order
- 2.) Approval of 95<sup>th</sup> Meeting Minutes from March 26, 2004
- 3.) Administrative Items:
  - A. Retirement of Timothy Riordan – Letter of Appreciation (*Copy Attached*)
  - B. Board Appointment - Rashad Young – Replacement for Timothy Riordan (*Attached Copy of Letter from the City of Cincinnati*)
  - C. Alternate Appointment - Chad Munitz – Replacement for Rashad Young
  - D. Revised Board Member Listing & Phone Listing
- 4.) Support Staff Items:
  - A. NRAC & Brownfield Update
  - B. Round 19 Rating Methodology: (*Vote required\*\**)
    1. Rating System
    2. Handbook
    3. Additional Support Information
    4. Schedule
- 4.) Small Governments Subcommittee:

The Small Government Commission will hold a vote on the submitted projects for Round 18 in May 2004. The District Liaison will be in attendance at the meeting and will update the Integrating Committee as soon as possible.
- 5.) Old Business:
- 6.) New Business: Announcement – Mr. Doug Riddiough
- 7.) Next Meeting Date:
- 8.) Meeting Adjourn.

**\*\* Seven (7) affirmative votes are required to approve any item on the agenda.**

Website address for District 2 SCIP/LTIP page:  
[www.hamilton-co.org/engineer/SCIP/ltip.htm](http://www.hamilton-co.org/engineer/SCIP/ltip.htm)

Website Address for Clean Ohio page:  
[www.pwc.state.oh.us/clean\\_ohio.htm](http://www.pwc.state.oh.us/clean_ohio.htm)

96<sup>th</sup> District #2 Integrating Committee Meeting

Nathanael Greene Lodge  
6394 Wesselman Road  
Cincinnati, OH 45248

8:00 a.m.

May 7, 2004

BOARD ATTENDANCE LIST

<u>NAME</u>	<u>AFFILIATION</u>	<u>PHONE</u>
Joe Sykes	HCTA	941-3393
John Edna	HCM L	683-8296
Bill Maller	City of Cincinnati	352-6275
Don Bessy	City of Cincinnati	352-3720
John Jones	HCM L	821-7600
John Brown	HCTA	522-8532
Dech Bussell	Ham County	772-2330
Ed M. Young	City of Cincinnati	352-3476

96<sup>th</sup> District #2 Integrating Committee Meeting

Nathanael Greene Lodge  
6394 Wesselman Road  
Cincinnati, OH 45248

8:00 a.m.

May 7, 2004

VISITOR LIST

<u>NAME</u>	<u>AFFILIATION</u>	<u>PHONE</u>
Bob Bass	Delhi	922-8609
GREG LONG	CITY OF CINCINNATI	352-5789
JOE COTTRILL	HAM Co.	946-8906
DICK CLING	CITY OF CINTI	352-6235
JOHN BECK	HAMILTON County	946-4267
Cathy Listermann	HCE	946-8902
DOUG. RIDDIOUGH	H.C.E.	946-4277
John Knuf	NCH	521-7413
Chad Munitz	City of Cincinnati	352-5359
Bill Shefcik	CITY OF CINCINNATI	352 5273
ERIC BECK	HCE	946 8430
FRED SCHLIMM	GREEN	598-3090

(614) 752-9346